



Vail Soul Music Festival

2012 VOLUNTEER PROGRAM GUIDELINES

Please read the following information carefully.

REQUIREMENTS

Volunteers Must:

- Be at least 18 years of age
- Submit an Application Form, online or by mail
- Volunteer for at least one shift (6 hours) during the Festival

VOLUNTEER PROCEDURES

- Attend Volunteer Orientation** (date and time TBD) for Festival information, full details on entry procedures, check-in procedures, and to pick up parking passes.
- Present a government issued picture ID** to enter designated Volunteer Gates on Event Days on days which you are scheduled to volunteer.
- Check in at the Volunteer Trailer 15 minutes before your shift begins.** Punctuality is important! If you are running late or need to cancel your shift, call the Volunteer Trailer. If you do not call, your shift may be assigned to someone else and you will be denied entry to the Festival.
- Time slips must be signed by your supervisor** at the beginning and the end of your shift. Slips must be returned to the volunteer trailer after each shift. After checkout, stay and enjoy the Festival!

PERKS

- Enter the Festival **free** on days that you volunteer.
- Receive a **Festival T-Shirt**

VOLUNTEER CODE OF CONDUCT

Violation of any of the following rules is grounds for expulsion from the Volunteer Program.

- Check in** at the Volunteer Trailer before reporting to your shift and **check out** at the Volunteer Trailer following the completion of your shift.
- Wear your volunteer badge while on duty, and only while on duty. Your volunteer slip must be returned after each shift in order to remain in good standing with the Volunteer Program.
- Remain on duty until end of your shift.** Do not leave your post prior to your checkout time without notifying your supervisor.
- Harassment is not allowed.** It is not permissible to harass others on the basis of their gender, age, race, color, national origin, religion, marital status, citizenship, disability, sexual orientation or other personal characteristics.
- Use of alcohol and controlled or illegal substances before or while on duty is not allowed.** Any volunteer suspected of drinking or being under the influence of drugs or alcohol while on duty will be removed from the Volunteer Program.

GENERAL INFORMATION

- Many positions are outdoors and require walking across the Grounds.** Dress comfortably and appropriately. Wear a comfortable top, shorts/pants, walking shoes (preferably closed-toe), sunscreen, hat, waist-pouch and rain gear.

If interested, please contact us at volunteer@vailsoulmusicfest.com